Date		
Date		

Description:

## SUMMER SCHOOL REQUEST FOR REIMBURSEMENT

		Summer Break				
		Summer PEP				
		High School Summer	School			
1. CHECK PAYA	BLE TO:					_
Address :						
						-
2. REQUESTED E	ov.					-
Z. KLQOLSTLD I	<b>31.</b>					-
3. EXPENSE TO:						
that event, desc	cribe the exp	vent, meeting, etc. t ense and list the \$\$ ourchases, identify e	amount f	or the expens		
Item/Activity Descr		tion			Unit Cost	Amount
					Subtotal	
					Tax	
_					Total	
Reason For Expenditure	!				<del></del>	
Vendor	Date of F	urchase	_Approve	d By		
*Attach bills or receipts a	and give to PEI	Staff.				
				FOR OFFICE U	JSE ONLY:	
				Accounting (	Code:	